

**New Hartford Township
MINUTES
for the Monthly Meeting
June 8, 2023, 7:00pm
New Hartford Town Hall**

Attendance

Supervisors: Joe Baumgartner, Richard Johnson, Larry Moldenhauer

Clerk: Andrea Erdmann

Dep. Clerk: Caroline van Schaik

Treasurer: Michael Moor

Maintenance: Willie Erdmann

Fire Chief: not present

Meeting called to order by Supervisor Chairman Joe Baumgartner at 7 p.m. followed by the Pledge of Allegiance.

Public Comment

- a. Ann O'Malley, John Maass, Ed Walsh raised the issues of dust on Lanes Valley Road and Ann requested that the balance of the road be seal-coated. She said that she had contacted Joe Baumgartner in April and May about dust. Joe said gravel had not yet been delivered because of an equipment shortage by the supplier (dust control is applied after gravel) and that the dry year was out of his control. After discussion about road quality and the cost of seal coating compared to gravel, Joe reminded the audience that the township seal coats one mile at a time. He said that there will be enough dust control for every road, hopefully by mid-July. Ed asked for confirmation that the board "promised" to seal coat the balance of Lanes Valley Road during this year's annual meeting. The minutes of the March 14, 2023 annual meeting reflect that the board said it was "probable" that the balance of Lanes Valley Road will be seal coated in 2024. (NOTE: All minutes are available at [https://townshipnewhartford.org/.](https://townshipnewhartford.org/))
- b. Ed Walsh asked about the stop sign especially given the increased traffic because of the closed County Road 1. Joe said it would be installed.

Approval of May 11, 2023 regular meeting minutes - Motion by Joe Baumgartner, second by Larry Moldenhauer. All approved.

Fire Department Report – none

Road Reports

- Snow wing cart – Willie Erdmann contacted the company and will replace the neoprene wheels with steel ones this summer.

- Grader door – No action on repairing the grader door opener, which only works within 10 feet of the door.
- Forster Road culvert seeded down – no action
- Road rock status – Joe Baumgartner said Mathy Construction (ridge roads) is waiting for loaders on order and that La Crescent Rock Products (valley roads) has begun. Ed Walsh asked if the contracts include a start date; they do not.
- Compressor purchase – purchased
- Requests for dust spray – Joe will follow up after rock is down, including a master map.
- Stop sign at Lost Valley Road – in progress
- Work on Dakota Valley Drive – There was discussion on how to address frost heave and sand under the short culvert.

Old Business

- Awning over door to townhall - No action
- Driveway permit – Joe Baumgartner thanked Andrea Erdmann for completing the permit process.
- Camera and water sensor update by Andrea Erdmann – Andrea reported that cameras and two water sensors are in place and working. She has added a records plan to the account.
- Insurance claim filed through MATIT update by Joe Baumgartner – Joe Baumgartner will follow up with a different glass company to try for a better match with the existing window. The window was broken in a mowing incident. In a related matter, Andrea Erdmann said she will need to pursue a different tractor lease agreement. Ed Walsh offered to help with draft language.
- Mowing townhall and shop, W9, pay raise update by Joe Baumgartner – Joe Baumgartner said he sent the form and will follow up.
- Also – Joe asked about a voter registration issue. Andrea clarified that a name or address change requires that a resident re-register to vote.
- Joe noted that the bridge work is delayed.
- Sump pump purchase update by Joe Baumgartner – purchased
- Septic at shop, manhole and wiring update by Joe Baumgartner – After discussion, the board agreed that a light installed on the outside of the shop connected to the new compressor is the preferred full- tank indicator.
- Refrigerator at town hall – The current one is holding at 60 degrees. Joe Baumgartner made a motion to replace it, second by Richard Johnson. All approved. Richard will make the purchase; Andrea will provide a copy of the township's tax exempt certificate.
- Approve Claims – Motion to approve claims by Joe Baumgartner, second by Richard Johnson; all approved.

New Business

1. Clerk's Report

- a. Phone follow up – Voice mail is on the existing town hall telephone; Andrea Erdmann’s home telephone number has been replaced with the town hall number on the website.
- b. Check signature update – Deputy Clerk Caroline van Schaik needs to sign at the bank.
- c. MAT member cards – received
- d. Updated password sheets – FYI
- e. Aug. 2, 2023 MAT district meeting, Witoka Tavern – FYI
- f. Wilson bi-monthly district meetings 6/14/2023 and 8/9/2023 – FYI
- g. Guidelines for purchasing items, tax exempt status, billing address – updated, reminders, and bill to POB 189, Dakota, MN 55925
- h. Andrea gone for August meeting – FYI

2. Treasurer’s report

- a. Starting balance tonight: \$257,977.07
- b. Paid tonight: \$8,928.39
- c. Ending balance tonight: \$249,048.68
- d. June 9, 2022: \$240,562.78
- e. Other - Because this meeting date is early in the month, some utility bills plus the Kwik Trip bill have not yet arrived.

Motion to adjourn at 8:17 p.m. by Joe Baumgartner, second by Richard Johnson; all approved.

Respectfully submitted,
Caroline van Schaik 7/13/2023

Approved by:

Chairman Joe Baumgartner

Witnessed:

Dep. Clerk Caroline van Schaik

Date: