

**New Hartford Township
MINUTES
for the Monthly Meeting
March 9, 2023, 7:00pm
New Hartford Town Hall**

Attendance

Supervisors: Joe Baumgartner, Larry Moldenhauer, Richard Johnson

Clerk: Andrea Erdmann

Dep. Clerk: Caroline van Schaik

Treasurer: Michael Moor

Maintenance: Willie Erdmann

Meeting called to order by Supervisor Chairman Joe Baumgartner at 7:07 pm followed by Pledge of Allegiance.

Public comment – none

February meeting minutes – The minutes were read by Andrea Erdmann; motion by Joe Baumgartner, second by Richard Johnson to approve the minutes as read. All approved.

Fire Department Report

Willie Erdmann reported that Bob Bruno has requested to rejoin First Responders. He will check on the missing bill for Tri-County Fire Fighters Relief dues. Andrea Erdmann noted that the township has not yet received a receipt for the Feb. 4, 2023 Firefighters Appreciation Dinner, which was paid for with the township credit card, \$412.46. Motion to approve the reinstatement of Bob Ruhl to the First Responders, second by Richard Johnson. All approved.

Road Reports

- Snow plowing policy – Andrea Erdmann is working on a draft policy per board direction last month.
- Snow wing cart –Willie Erdmann reported that he spoke to someone with the model under consideration and received a positive review for being safe, well-built, and user-friendly. There was discussion about delivery and technical support. Andrea will contact her about tax-free status and payment method in advance of a decision next month.
- Garage door at shop – Willie Erdmann will contact the installer for an assessment after last month's discussion on the malfunctioning of the shop and grader doors.
- Preconstruction meeting Runaway Bridge March 15, 2023, 10-11 a.m. – Joe Baumgartner reported that he still needs to get easement contracts signed by two landowners. The township paid \$20,000 toward the project per agreement with the county.

Old Business

- Awning over town hall door, posting board – After discussion and consideration of a \$3,613.65 estimate, Joe Baumgartner suggested that he will build the requisite frame for \$400-\$500.
- Driveway permit – No action yet; Andrea Erdmann is working with the county.
- Camera, water sensor installation, Best Buy quote – Joe Baumgartner reported that Best Buy has a water sensor system that will monitor the toilets, register the building temperature, and includes two security cameras for \$727.90 installed. Andrea Erdmann will call the store for details.
- Animal nuisance in Dakota Valley – The board discussed the issue of cows getting out again.
- Mowing operation contract and tractor lease – Andrea Erdmann reported that the Minnesota Association of Townships does not have a sample contract. The board advised to seek the township attorney's service.
- Approve claims – Excel Energy for the streetlight and shop, MiEnergy. Motion by Joe Baumgartner, second by Richard Johnson. All approved.

New Business

1. Clerk's report
 - a. Annual Meeting agenda – The board discussed shifting March elections to November or to going to an all-mail election. and agreed to place this item on the annual meeting agenda for input. Clerks will research options for later discussion.
 - b. MAT training after the March election – the board, clerk, and deputy clerk will attend a day-long workshop on Monday, Mar. 20, 2023, at Winona State University.
 - c. March election and annual meeting – Preparations are ongoing.
 - d. Board of Canvass meeting date of Mar. 15 or Mar. 16 – The board set the date for Thursday, Mar. 16, 2023, at 3 p.m. per election guidelines.
 - e. Order food for election judges on Tuesday, Mar. 11, 2023 – The board agreed.
 - f. Other: The clerk confirmed that the township is not authorized to donate public funds to the Winona County Fair. Joe Baumgartner had been approached about the possibility.
2. Treasurer's report
 - a. Starting balance tonight: \$281,016.92
 - b. Paid tonight: \$12,059.50
 - c. Ending balance tonight: \$268,957.42
 - d. March 2022 balance: \$268,751.53

Motion to adjourn at 8:45 p.m. by Joe Baumgartner, second by Larry Moldenhauer. All approved.

Respectfully submitted,
Caroline van Schaik 4/13/2023

Approved by:

Chairman Joe Baumgartner

Witnessed:

Dep. Clerk Caroline van Schaik

Date:

UNAPPROVED